

CHEYLIN USD 103
REGULAR MEETING OF THE BOARD OF EDUCATION
Monday, July 25, 2016

The Regular Meeting of the Board of Education was called to order at 6:00 p.m. on July 25, 2016, in the Board Conference Room.

PRESENT:

Nick Ketzner, Member
Anita Pochop, Member
Jane Brubaker, Member
Kelly Leach, Member
Brian Miller, Member
Clayton Janicke, Member - absent
Kasey Sabatka, Member

Allaire Homburg, Superintendent/Principal
Jane Young, Clerk

APPROVE AGENDA – Carried 6-0

Motion was made and seconded to approve the agenda with the following agenda:

Board Vacancy (discussion item)

Gary Sechrist, KASB Representative, conducted a Board/Superintendent goal setting exercise. He referred to the Board Goals that approved in December 2015. This exercise would concentrate more on short-term goals for Superintendent Homburg. He advised the board that the goals need monitored on a monthly basis and suggested they be put on the agenda each month.

Mr. Sechrist reviewed the steps to fill a vacancy of a Board Member.

ELECT BOARD PRESIDENT – Carried 6-0

It was moved and seconded to elect Kelly Leach as Board President for the 2016-2017 school year.

ELECT VICE-PRESIDENT – Carried 6-0

It was moved and seconded to elect Nick Ketzner as Vice-President for the 2016-2017 school year.

RECOGNITIONS/COMMENDATIONS – Carried 6-0

None

OPEN FORUM

Jeff Paulsen was present at the meeting to ask if Cheylin was going to offer industrial arts the upcoming school year. He as a son that he would like to attend Cheylin.

APPROVE CONSENT AGENDA – CARRIED 6-0

Motion was made and seconded to approve the following items on the Consent Agenda:

- A. Minutes of June 20, 2016, Board of Education Meeting
- B. Approval of Financial Reports
 - 1. June 2016 Cash Summary Report
 - 2. July 2016 Treasurer’s Report
 - 3. June 2016 Budget Summary of Funds
- C. Approval of bills as follows:

Type	Check Numbers	Amount
June Budget Checks	16730 to 16760	\$ 92,483.42
June Budget Checks	16711 to 16718	7,458.91
June Budget Checks	16706 to 16709	2,190.99
June Budget Check	16729	21,181.00
June Budget Check	17480	28.00
Total		\$ 104,342.32

SUPERINTENDENT’S REPORT

Mr. Homburg updated the board on the current projects. After a big rainstorm, the new windows in the high school had leaked but J.J. Howard has since caulked them.

NWKTC REPORT

Jane Brubaker reported that the new college president, Ben Shears, was at the meeting. There has been a lot of personnel turnover.

DISCUSSION/ACTION ITEMS

APPROVE LOGO - CARRIED 6-0

It was moved and seconded to approve the logo for the Cheylin football helmets.

Chris Walden, Athletic Director, informed the board that the district will be purchasing additional student insurance to cover the football post-season. This is due to the fact that six-man football is not recognized by KSHSAA beyond the regular season.

Randy Miller was present at the meeting to discuss the bids received for updates to the Bird City gym entrance. The board viewed the entrance of the gym to see a sample of the sandlasted concrete. Window lettering was also discussed.

ACCEPT BID - CARRIED 6-0

It was moved and seconded to accept the bid in the amount of \$1,700 from Paul Rooney Painting to paint the high school gym exterior entrance.

PRESIDENT'S APPOINTMENTS FOR 2016-2017 - CARRIED 6-0

It was moved and seconded to approve the following committee appointments:

NKESC Representative

Nick Ketzner

Building Committee

Kasey Sabatka
Anita Pochop
Brian Miller

Policy Committee

Anita Pochop
Clayton Janicke
Brian Miller

NWKTC Representative

Jane Brubaker

KASB Governmental Relations

Kelly Leach

PDC Representative

Kasey Sabatka

Negotiations Representatives

Nick Ketzner
Brian Miller
Kelly Leach

Calendar Committee

Clayton Janicke
Anita Pochop

Technology Committee

Clayton Janicke
Kelly Leach

Site Council

Kasey Sabatka

APPROVE ORGANIZATIONAL MATTERS - CARRIED 6-0

It was moved and seconded to approve the Organizational Matters (Reference A).

APPROVE BOOK FEES - CARRIED 6-0

It was moved and seconded to set book fees for the 2016-2017 school year as follows: K-6 Book Fee \$30.00; 7-12 Book Fee \$50.00; K-12 Book Fee Family Limit \$90.00.

APPROVE TECHNOLOGY FEES - CARRIED 6-0

It was moved and seconded to approve the technology fees for the 2016-2017 school year for students in grades 7-12 at \$50.00 per chromebook.

APPROVE CLASS FEES – CARRIED 6-0

It was moved and seconded to set activity fees for the 2016-2017 school year as follows:

Vo-Ag \$30.00 + cost of project above that amount

Wood Shop	\$15.00 + cost of project above that amount
Band	\$15.00

RESOLUTION AUTHORIZING K.S.A. 72-8208a – Carried 6-0

It was moved and seconded to authorize Allaire Homburg to oversee 2016-2017 school year gate receipts as authorized by K.S.A. 72-8208a.

APPROVE EMERGENCY TRANSPORTATION PROCEDURE POLICY - Carried 6-0

It was moved and seconded to approve the Emergency Transportation Procedure Policy for the 2016-2017 school year.

SET SUBSTITUTE TEACHERS’ PAY – Carried 6-0

It was moved and seconded to approve substitute pay at \$85.00 per day for the 2016-2017 school year.

AUTHORIZE OLD RECORDS DESTROYED – Carried 6-0

It was moved and seconded to approve the destruction of old school records as authorized by K.S.A. 72-5369.

APPROVE CHILD NUTRITION SERVICES AGREEMENT – Carried 6-0

It was moved and seconded to approve the Child Nutrition Services Agreement for the school lunch program for 2016-2017.

APPROVE MEAL PRICES – Carried 6-0

It was moved and seconded to establish meal prices for the 2016-2017 school year as follows:

	Breakfast	Lunch
Reduced	\$.30	\$.40
Elementary	\$1.70	\$2.55
Jr/Sr High	\$1.80	\$2.75
Adult	\$2.10	\$3.60
Guest	\$3.10	\$4.60

GAAP WAIVER RESOLUTION – Carried 6-0

It was moved and seconded to approve the GAAP Waiver Resolution pursuant to K.S.A. 75-1120a for the 2016-2017 school year.

RESCIND ACTIONS AND ADOPT POLICIES – Carried 6-0

It was moved and seconded to rescind all policy actions from the 2015-2016 school year and adopt current written policies as those that will govern for the 2016-2017 school year.

ADOPT POLICY – Carried 6-0

It was moved and seconded to adopt the early payment request policy pursuant to K.S.A. 12-105b(e) for the 2016-2017 school year and designate the District Clerk to make such payments.

APPROVE FALL SPORTS' RULES – Carried 6-0

It was moved and seconded to approve the fall sports' rules for High School Football, High School Volleyball, Junior High Football and Junior High Volleyball for the 2016-2017 school year.

APPROVE JUNIOR HIGH/HIGH SCHOOL SCHEDULE – Carried 6-0

It was moved and seconded to approve the Junior High/High School Class Schedule for the 2016-2017 school year.

ACCEPT DONATION - CARRIED 6-0

It was moved and seconded to approve a donation from Modern Woodmen in the amount of \$1,500.

Superintendent Homburg reviewed the 2016 valuations that are being used to prepare the 2017 budget. The valuations in Rawlins County decreased while the valuations in Cheyenne County increased. The result is an overall increase in the value of one mill by \$625.

EXECUTIVE SESSION - Carried 6-0

It was moved and seconded to go into Executive Session for 10 minutes for nonelected personnel at 8:41 p.m. Superintendent Homburg was asked to remain.

APPROVE CONTRACT - CARRIED 6-0

It was moved and seconded to accept the recommendation of Superintendent Homburg as outlined in the letter to the Board of Education to hire Dennis Daise as Combined Third/Fourth Grade Teacher for the 2016-2017 school year.

ACCEPT RESIGNATION - CARRIED 6-0

It was moved and seconded to accept the resignation of Tina Sager, Head Cook, effective August 31, 2016.

APPROVE CONTRACT - CARRIED 6-0

It was moved and seconded to accept the recommendation of Superintendent Homburg to hire Cristen Black as 7-12 Industrial Arts Teacher for the 2016-2017 school year.

The BOE was reminded of the upcoming events/meetings:

- Back-to-school Community/Staff bbq has been set for Monday, August 15, at 6:00 p.m. at the Bird City Park. The District will provide the paper goods, baked beans, buns, chips, cookies, condiments and drinks. Cheylin Booster Club may donate the hamburger and hot dogs and if not, the District will provide these items. The BOE members will cook and serve the meal. The BOE agreed to meet at 4:30 that day to prepare for the event.
- Enrollment will be held on Wednesday, August 10, 2016.
- The 2016-2017 Budget Review will take place during the regular monthly BOE meeting on August 8. The budget will be published August 11, 2016.
- There will be a Budget Hearing on Tuesday, August 23, at 7:00 a.m. The deadline for budget submission to the County Clerk is August 25.

ADJOURN MEETING – Carried 6-0

It was moved and seconded to adjourn the meeting at 9:04 p.m.

President

Clerk

**REFERENCE A
ORGANIZATION OF THE CHEYLIN BOARD OF EDUCATION
2016-2017**

Clerk	Jane E. Young
Deputy Clerk	Loretta Rucker
Treasurer	Bridget Pochop
Regular Board Meetings	Second Monday each Month 7:00 pm August, September, October, April, May, July 6:00 pm November, December, January, February, March Third Monday of the Month 7:00 p.m. June
KPERS Designated Agent	Jane E. Young
Freedom of Information Officer	Jane E. Young
Social Rehab Service Truancy Officer	Allaire Homburg
Food Service Representative	Jane E. Young
Food Service Hearing Officer	Allaire Homburg
Compliance Coordinator for Federal Laws	Allaire Homburg
Compliance Coordinator for Federal Programs	Allaire Homburg
Coordinator for Homeless Children Duties	Allaire Homburg
Purchasing Agent (Board Policy DJE)	Allaire Homburg
Auditor of Record	Adams, Brown, Beran & Ball
District Asbestos Control Agent	Randy Miller
Workers' Compensation Agent	KASB

School Treasurer's Bond	EMC Insurance Companies
Official School Depositories	The Bank Peoples' State Bank
Official District Publication	Bird City Times
School District Attorney	James Milliken

Authorize the Superintendent to notify the State Department of Education (KSDE) of the District's acceptance of the 1,116 hour calendar for 2016-2017.

Authorize the paying of mileage reimbursement concurrent with the rate of the State of Kansas (\$.54 for 2016-2017; 2015-2016 rate was \$.57).

Continue direct affiliate membership in KASB and Legal Assistance Fund Membership in KASB.