

CHEYLIN USD 103  
REGULAR MEETING OF THE BOARD OF EDUCATION  
Monday, September 12, 2016

The Regular Meeting of the Board of Education was called to order at 7:00 p.m. on September 12, 2016, in the Board Conference Room.

**PRESENT:**

Kelly Leach, President  
Nick Ketzner, Vice-President  
Anita Pochop, Member  
Brian Miller, Member  
Clayton Janicke, Member - absent  
Kasey Sabatka, Member

Allarie Homburg, Superintendent/Principal  
Jane Young, Clerk

**APPROVE AGENDA - Carried 6-0**

Motion was made and seconded to approve the agenda with the following additions:

cash memorials and flowers (discussion item)

**BOARD CANDIDATE INTERVIEWS**

The Board conducted an interview with Jared Sowers and Belinda Serrano for the open board vacancy.

**APPROVE CONSENT AGENDA - CARRIED 5-0**

Motion was made and seconded to approve the following items on the Consent Agenda:

- A. Minutes of July 25, 2016, Board of Education Meeting
- B. Minutes of August 8, 2016, Special Board of Education Meeting
- C. Minutes of August 23, 2016, Special Board of Education Meeting - Budget Hearing
- D. Minute of September 1, 2016, Special Board of Education Meeting

- E. Approval of Financial Reports
1. September 2016 Cash Summary Report
  2. September 2016 Treasurer's Report
  3. July 2016 Activity Report
  4. June-August 2016 Transportation Report

E. Approval of bills as follows:

Type	Check Numbers	Amount
September Budget Checks	16858 to 16936	\$83,210.85
Total		\$83,210.85

## **REPORTS**

Superintendent Homburg reported that the out-of-district student that requested to enroll at Cheylin, and was approved to do so, has not yet enrolled. Mr. Homburg reported that teachers have been approached by parents in classroom settings. The board reviewed the handbook and felt it adequately addressed this situation.

Nick Ketzner reported on the NKEESC meeting.

## **DISCUSSION ITEMS**

Randy Miller, Maintenance Supervisor, was present at the meeting to discuss the status of the district roofs.

The Board agreed to move forward with Phase IV of the Window Project. The Board also agreed to pursue a \$25,000 grant from BC Century II for this project. Randy Miller also suggested the board consider replacing the panels on the McDonald gym windows in the future.

## **ACCEPT EQUIPMENT DONATION - 5-0**

It was moved and seconded to accept the equipment donation from Cheylin Recreation Commission in the amount of \$1,646.

## **APPOINT BOARD MEMBER - 5-0**

It was moved and seconded to appoint Jared Sowers to fill the unexpired term of Jane Brubaker. This board position will expire on January 8, 2018.

Discussion was held on the practice of sending cash memorials and flowers. It was the consensus of the board to establish the following guideline: Any current staff member who has a death in their family will be sent flowers or a cash memorial. This includes the employee's spouse, child, parent or sibling.

**APPROVE SUBSTITUTE LIST - Carried 5-0**

It was moved and seconded to approve the Substitute Teacher list for the 2016-2017 school year.

**ACCEPT RESIGNATION - Carried 5-0**

It was moved and seconded to accept the resignation of Mindy Crow as Assistant High School Girls' Basketball Coach.

**APPROVE CONTRACT - Carried 5-0**

It was moved and seconded to approve Cristen Black as the Co-Junior Sponsor for the 2016-2017 school year.

**APPROVE CONTRACT - Carried 5-0**

It was moved and seconded to approve the amended one-year interim contract for the 2016-2017 school year of Allaire Homburg for the Superintendent/K-12 Principal position at a salary of \$71,150.00. The amended contract specifies that if the Superintendent/Principal chooses to live in the District house, rent should be paid at a rate of \$350.00 per month.

**EXECUTIVE SESSION - Carried 5-0**

It was moved and seconded to go into Executive Session for 15 minutes to conduct the Superintendent's evaluation (non-elected personnel) at 8:30 p.m.

**EXECUTIVE SESSION - Carried 5-0**

It was moved and seconded to go into Executive Session for 15 minutes to conduct the Superintendent's evaluation (non-elected personnel) at 8:45 p.m. Mr. Homburg was asked to remain.

**EXECUTIVE SESSION - Carried 5-0**

It was moved and seconded to go into Executive Session for 10 minutes to conduct the Superintendent's evaluation (non-elected personnel) at 9:00 p.m. Mr. Homburg was asked to remain.

**EXECUTIVE SESSION - Carried 5-0**

It was moved and seconded to go into Executive Session for 10 minutes to conduct the Superintendent's evaluation (non-elected personnel) at 9:10 p.m. Mr. Homburg was asked to remain.

The BOE was reminded of the upcoming events/meetings:

- Parent-Teacher conferences will be held on September 19 beginning at 4:30 p.m.
- Count Day will be Monday, September 20.
- The 2016 KASB Fall Education Summit will be held on September 28 in Oakley from 11:30 a.m. to 4:30 p.m.

**ADJOURN MEETING - Carried 7-0**

It was moved and seconded to adjourn the meeting at 9:30 p.m.

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President

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Clerk